

Annual Reports of Standing Committees

Committee on Bylaws



Mary E. Kring, R.N.
Chairman, Committee
on Bylaws

This Committee has not met. The business has been conducted via correspondence.

The bylaws of 20 constituent associations were reviewed and recommendations made to the Board of Directors.

In addition, the bylaws of 13 new constituent associations were reviewed and we recommended that constituency be granted to the following eleven:

1. Smoky Mountain AIN (Tennessee)
2. Gulf Coast AIN (Texas)
3. Northeast Florida AIN
4. West Tennessee AIN
5. Lakeland AIN (Illinois)
6. Broward AIN (Florida)
7. Tennessee AIN — State
8. Southeastern Iowa AIN
9. South Alabama AIN
10. Suburban AIN (Illinois)
11. Oklahoma AIN

There were 20 constituent bylaws re-reviewed by the Chairman and returned to Headquarters for filing.

All assignments given to this Committee have been completed.

MARY E. KRING, R.N., CHAIRMAN
JUNE HOPKINS, R.N.
SARAH M. RIERSON, R.N.
GINA L. TOWNSEND, R.N.

Editorial Board



Mildred A. Sittner, R.N.
Chairman, Editorial Board

No committee meetings were held during the past year.

The Committee did review many manuscripts that had been submitted to the Editor and made recommendations for acceptance or rejection.

The Chairman served on a special committee to update the Policy Manual for the Editorial Board.

MILDRED A. SITTNER, R.N., CHAIRMAN
MARGARET M. CHURCH, R.N.
MARION M. DOYLE, R.N.
CLAIRE J. MANZ, R.N.

Committee on Education



Margaret Herbrandson, R.N.
Member, Committee
on Education

The Committee and staff met at Headquarters in February 1975. Recognizing the position of AAIN to

support, promote and upgrade continuing education for occupational health nurses, the Committee purposed to prepare a statement of philosophy on continuing education.

Outlines for continuing education programs prepared by Mrs. Judy are available to constituents. These are noted in OCCUPATIONAL HEALTH NURSING and are encouraged to be utilized by program planners on local levels.

It is noted that the quantity and quality of pre- and post-conference continuing education programs and conference program meetings are consistently improving and all concerned are commended for their achievement.

The continuing practice of submitting pre- and post-conference programs for CE units is recommended and in addition, it is recommended that conference programs be submitted for credit value. Both of these recommendations purpose to make CEUs or hours as accessible as possible to the membership in attendance.

The Committee is also recommending a proposal be prepared for long-term planning for CE offerings so that nurses and their employers may best plan for the utilization of content offerings to meet specific needs. This could then better fulfill short-term as well as long-term needs.

A statement of continuing education incorporating the Association's longstanding philosophy to provide continuing education opportunities has been prepared as it seemed timely to incorporate AAIN's positions as well as philosophy into one integrated statement. This may help to answer the numerous questions and relieve misunderstanding still prevalent about the whole picture of continuing education as it affects the occupational health nurse.

The Foreword of the statement defines its purpose as it in part states:

It is another acknowledgment of the Association's role in meeting the public's need for optimum occupational health nursing services since the expectation of consistent high quality care can only be met through lifelong learning. Through this statement, the Association provides nurses with a tool for evaluating the quality of their present continuing education programs offered for continued competence in occupational health nursing practice.

The contents of the statement includes:

- Responsibility of AAIN
- Consumer Needs
- Definition of Continuing Education
- Philosophy
- Standards for Continuing Education
- Measurement of Continuing Education
- Definition of the Continuing Education Unit
- Voluntary vs. Mandatory Continuing Education
- Records and Reports
- Selected References

The Committee suggests wide publicity of the statement so that presidents and/or program chairmen of constituents can utilize the statement as they continue to elevate the quality of their educational offerings.

JOSEPHINE A. CIPOLLA, R.N., CHAIRMAN
MARGARET HERBRANDSON, R.N.
ERICA J. KOEHLER, R.N.
ELEANOR McSWEENEY, R.N.
ANGELA M. RUSSO, R.N.

Committee on Finance (Report of the Certified Public Accountant)



Virginia L. Carlson, R.N.
Chairman, Committee
on Finance

I have examined the balance sheet of the American Association of Industrial Nurses, Inc., as at December 31, 1974, and the related statement of income and expenses for the year then ended. My examination was made in accordance with generally accepted auditing standards and accordingly included such tests of accounting records, and such other auditing procedures as I considered necessary in the circumstances.

In my opinion the accompanying balance sheet and statement of income and expenses present fairly the financial condition of the American Association of Industrial Nurses, Inc., as at December 31, 1974, and the results of its operations for the year then ended in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

ELLIS J. MEYERSON
CERTIFIED PUBLIC ACCOUNTANT

NOTICE

The 1974 Financial Statement is available to members upon written request to the Executive Director.

Committee on Legislation



Lillian J. Nattestad, R.N.
Chairman, Committee
on Legislation

The assignment to the Committee on Legislation from the Board of Directors included investigation of the licensure and credentialing on the national level, to seek information relevant to health maintenance organization legislation and advise the Board of the latest developments in the Taft-Hartley Act as it applies to nurses.

The Committee sent requests to all state presidents asking that state committees on legislation report on activities and especially the status of health maintenance organizations in their areas. Responses show continued activity in nurse practice acts, credentialing and consolidation of health boards at the state level. HMO is in a new trial period in many areas and seems to gain acceptance by higher income groups.

At the national level it has been a relatively quiet time with no change noted, although we feel that soon a great amount of activity will result when debate on national health insurance resumes.

The Committee did not hold meetings. All work was accomplished by correspondence. All materials sent from Headquarters were carefully reviewed and evaluated by the members. These included *Safety and Health, Legislative Roundup, Bernan's Checklist of Congressional Hearings, and Washington Bulletin*. Special materials on HMO and from local newspapers were carefully monitored.

The Committee found the assignment interesting and thought-provoking but at times very difficult to arrive at any conclusive answers. We would urge continued vigilance of all members and awareness of the sweeping changes that will come.

LILLIAN J. NATTESTAD, R.N., CHAIRMAN
LUCY KERR, R.N.
MARY LEVINSKY, R.N.
GUINEVERE REED, R.N.

NOTICE

The 1974 Financial Statement is available to members upon written request to the Executive Director.

Committee on Membership



June Frisk, R.N.
Chairman, Committee
on Membership

Membership as of December 31, 1974: 7,857
New Members: 1,553
Total Members as of April 12, 1975: 8,028
Constituent Associations: 133 - 2 Regional

JUNE FRISK, R.N., CHAIRMAN
SALLY BRANDT, R.N.
HILDA ECKENRODE, R.N.
FLORENCE HOPPE, R.N.
DOLORES WOOD, R.N.

Committee on Nominations



Peggy Martin, R.N.
Chairman, Committee
on Nominations

The Committee on Nominations met in Atlanta, Georgia, on November 9 and 10, 1974, to select nominees for the 1975 AAIN ballot.

Prior to this meeting, letters were sent to 125 local and state presidents asking for nominations for the offices of President, Second Vice President, Financial Secretary, six (6) Directors and five (5) Members of the Committee on Nominations. One hundred nine names were submitted as possible candidates for the ballot. Of these nominees, 51 returned the necessary forms to the Committee chairman. Twenty-seven of these nominees were placed on the ballot for 1975.

Letters were sent to the nominees and to the persons who were not accepted for the ballot.

PEGGY MARTIN, R.N., CHAIRMAN
SYBIL BUCKNER, R.N.
DOROTHY MARTIN, R.N.
JANYCE MROCEK, R.N.
MARY K. SANFORD, R.N.

Committee on Professional Standards



Larry Hannigan, R.N.
Member, Committee on Professional Standards

The Committee met in October 1974 to define position categories which could be adapted to an occupational health nursing service and to review and revise, as necessary, job title, description and function and standards for the occupational health nurse.

The position categories were revised and submitted to the Executive Committee in January 1975. They were accepted with minor changes.

The Committee has developed standards for the position categories which were adopted by the Board of Directors.

MARGARET HUTCHINSON, R.N., CHAIRMAN
RUTH DAVIS, R.N.
LARRY HANNIGAN, R.N.
EUGENE ROEDL, R.N.
JEROME SOLTYS, R.N.

Committee on Public Relations



Hilda W. Eckenrode, R.N.
Chairman, Committee on Public Relations

There were no meetings held by this Committee. Public relations and publicity progress were successfully conducted by John Rost & Associates, Inc.

HILDA W. ECKENRODE, R.N., CHAIRMAN
MARY GISE, R.N.
MARJORIE L. GOODLANDER, R.N.
CAROLYN T. HARTMAN, R.N.
DORIS J. PORTER, R.N.

Committee on Resolutions



Lois L. Tait, R.N.
Chairman, Committee on Resolutions

No resolutions have been presented to our Committee and we have not had a meeting. However, an emergency resolution was presented by the Board of Directors.

LOIS L. TAIT, R.N., CHAIRMAN
JEAN S. LEWIS, R.N.
RUTH YARNELL, R.N.

Twenty-Third Annual

AAIN Presidents' Meeting

The Biltmore

New York, New York

September 27 & 28, 1975